



Fundraising Event Information Form

Thank you for organizing a fundraiser in support of the Royal LePage Shelter Foundation and your local shelter! Please complete the following form in order to help us support and promote your activities.

Date submitted: _____

Event organizers and contact information:

Name	Phone	Email

Company Name: _____

Event Name: _____

Event date: _____ Start time: _____ Finish time: _____

Venue: _____

Is this a first year or an annual event? First Year Annual (Has been held ____ years)

Expected attendance: _____ Fundraising goal: _____

Is your event open to members of the public? Yes No

Will your event have a Facebook page or website? (If yes, please list) Yes No

Please provide a description of the event. Include an outline of the activities and how the event will raise funds or awareness. If you require more space, please attach an additional page.

How will the funds be allocated?

100% to local shelter 50% to local shelter, 50% to violence prevention and education programs

Name of local shelter: _____

Please complete and return by email or fax to the Royal LePage Shelter Foundation

Attn: Carly Neill **Email:** carlyneill@royallepage.ca **Fax:** 416-510-5856 **Phone:** 416-386-6099

All promotional materials displaying the Royal LePage Shelter Foundation's name/logo must be reviewed by our staff. By publicly naming Royal LePage Shelter Foundation and your local shelter(s) as the beneficiaries of your event, you agree to remit the full amount of the net proceeds from your event to our office within 30 days of the event taking place.